

# Escorts Delegation Schedule

## Escort Approvals

The following table outlines the approvals required to perform a low, medium, high or extreme risk escort of any type, including a transfer between Youth Detention Centre. The escort risk rating, as determined by the Site Assessment Risk Rating and Youth Security Risk Assessment, determines the level of approval required.

Escort Risk Rating	Delegation
Extreme	Written approval from the Superintendent, with written notification to the Deputy Commissioner Youth Justice for awareness.
High	Written approval from the Superintendent (or Duty Manager out of hours).
Medium	Written approval from a Team Leader with Deputy Superintendent awareness.
Low	Written approval from a Team Leader with Deputy Superintendent awareness.

## Additional Approvals

There are additional approvals required, depending on the type of absence from the Youth Detention Centre, as outlined by the following table:

Type of Escort	Delegation
Escorted	Completed Leave of Absence Permit approved by the Superintendent.
Supervised	Completed Leave of Absence Permit approved by the Superintendent.
Accompanied	Completed Leave of Absence Permit endorsed by the Superintendent and sent to the Deputy Commissioner-Youth Justice for approval.

The Duty Team Leader is responsible for ensuring that a detainee who is being escorted outside of a Youth Detention Centre is supervised in accordance with the risk rating associated with the escort.