

**NEW SOUTH WALES
JUVENILE JUSTICE
INITIAL CLASSIFICATION FORM**

I. IDENTIFICATION

Detainee: _____ **A.K.A:** _____

DOB: SURNAME _____ FIRST NAME _____ **Gender:** _____

CIMS Number: _____ **Ethnicity:** _____

JJ Admission Date: _____ **Current Centre:** _____ **Initial Classification Date:** _____

Most Serious Current Charge/Offence: _____

Length of Sentence: _____ **NPP:** _____ **ERD:** _____ **Legal Status:** _____

II. CUSTODY EVALUATION

	SCORE
A. Severity of Current Charge or Offence (Score the most severe current charge or offence using the OffenceSeverity Scale - OSS.)	
Low	1
Moderate	3
High	5
Highest	7
B. Severity of Prior Criminal Convictions in the Past 5 Years (Score the most severe prior indictable conviction using the OSS.)	
None	0
Low	1
Moderate	2
High	3
Highest	4
C. History of Escape or Attempts to Escape from Juvenile Justice or Police (Score the most serious escape noted as an incident and/or which has resulted in a police charge and conviction.)	
No escapes, attempts to escape, or walk away	0
Walk away or Escape/Attempt to Escape Without Actual or Threatened Violence Over Two Years ago	1
Walk away within the past year	2
Escape or Attempt to Escape Without Actual or Threatened Violence Within Past Two Years	3
Escape or Attempt To Escape With Actual or Threatened Violence Over 1 year ago	4
Escape or Attempt to Escape With Actual or Threatened Violence Within the past year	5
D. History of Institutional Violence (Score the most most serious documented incident - include incidents prior to initial classification decision made, following admission.)	
None	0
Assault behaviour NOT resulting in serious injury - Over 2 years ago	1
Assault behaviour NOT resulting in serious injury - Within past 2 years	2
Assault behaviour with threat to use weapon OR resulting in serious injury - Over 1 year ago	3
Assault behaviour with threat to use weapon OR resulting in serious injury - Within the past year	4
Assault behaviour with USE of weapon - Over 1 year ago	5
Assault behaviour with USE of weapon - Within the past year	6
E. Prior Juvenile Offence Convictions (Count the number of prior indictable convictions.)	
None	0
One to Three	1
Four or More	2
F. Drug / Alcohol History in past 12 months (Score using information from casenotes, reports, YLSI.)	
None - Occasional	0
Frequent Use of drugs/alcohol	1
Serious dependence on alcohol/drugs	2
G. Mental Health Status (Score using information from alerts, casenotes, reports and information from Justice Health.)	
No Apparent Mental Health problems	0
Current JJ concerns about mental health	1
Diagnosed Mental Health problem requiring treatment or medication	2
H. Stability Factors At Time of Arrest (Score using information from casenotes, reports and client details.)	
Attending (full time or part time) school/educational program	-1
Employed (full or part time) for at least 3 months at time of arrest	-1
Neither employed nor attending an education program	0

TOTAL SCORE (A - H)

III. CUSTODY SCALE AND RECOMMENDATIONS

ITEMS A-H -- TOTAL CUSTODY SCORE

Level

Custody Level

- 5 or fewer points Low B3
- 6 to 7 points Low/Medium B2
- 8 to 10 points Medium B1
- 11 to 14 points High/Medium A2
- 15 or more points High A1

Is Over-Ride of Scored Custody Level Recommended:

Tick All Factors that Apply to this Detainee for Purpose of Over-Riding Scored Custody Level

Mandatory Over-Ride - Custody Level Must be No Lower Than Medium B1 Custody

Discretionary Over-Ride - Higher Custody Level

Discretionary Over-Ride - Lower Custody Level

- | | | |
|---|---|---|
| <ul style="list-style-type: none"> Known Drug User Remand Time Left to Serve - Over 3 years Immigration Matter (Person of Interest) Arson Risk Serious Children's Indictable offence, other than murder, manslaughter, aggravated sexual assault or act of terrorism DPP Appeal | <ul style="list-style-type: none"> Current Management Problem Suspected Drug Trafficker (Inside Centre) Serious Violence Threat Current Escape Threat Known Gang Affiliation/Disruptive Group High Profile/Notoriety Time Left to Serve (in adult system) Psychological Assessment Persistent Self Harmer Offence is more severe than indicated | <ul style="list-style-type: none"> Prior Good Institutional Conduct Isolated or Minor Prior Institutional Misconduct Release Preparation Offence is Less Severe Than Indicated History of being managed at a lower classification |
|---|---|---|

Mandatory Over-Ride - Custody Level Must be At High Custody Level

- Serious Children's Indictable Offence of murder, manslaughter, aggravated sexual assault
- Charged with an Act of Terrorism
- Held on PDO (without charge)

If over-ride is recommended, give rationale (required)

Recommended Placement and Custody Level:

Placement

(Select code from the list below)

Code

Custody Level

(Select code from the list below)

Code

- | | | |
|---|--|---|
| <ul style="list-style-type: none"> Female Mainstream Population Custody Separation Mental Health Special Needs | <ul style="list-style-type: none"> High A1 (b) High A1 (o) High/Medium A2 | <ul style="list-style-type: none"> Medium B1 Low/Medium B2 Low B3 |
|---|--|---|

Classification Officer's Signature

Classification Officer's Name

Date:

IV. OVER-RIDE APPROVAL (Must be approved by Manager Classification Transport & Placements)

Approve Placement and Custody Level?

Give rationale (required for No decisions):

Final Placement and Custody Level

Placement

(Select code from the list below)

Code

Custody Level

(Select code from the list below)

Code

- | | | |
|---|--|---|
| <ul style="list-style-type: none"> Female Mainstream Population Custody Separation Mental Health Special Needs | <ul style="list-style-type: none"> High A1 (b) High A1 (o) High/Medium A2 | <ul style="list-style-type: none"> Medium B1 Low/Medium B2 Low B3 |
|---|--|---|

Signature of Manager

Name

Date:

V. EXPLANATION TO DETAINEE

My Classification level and the appeal process has been explained to me:

Signature of detainee

Name

Date: